

Leadership Transition Process

Phase of the Work	Timing	Primary Activities	Key Milestones
Building a Team	September-October 2021	<ul style="list-style-type: none"> • Board communicates with all constituencies of the school about the transition • Issuing an RFP for Executive Search Services • Evaluating proposals for search services • Recruiting and naming a Search Committee to manage the search process 	<ul style="list-style-type: none"> • Parker community informed of leadership transition • Search Consultant selected • Search Committee named
Conducting the Search	November 2021-March 2022	<ul style="list-style-type: none"> • Consultant and Search Committee communicate regularly with all constituencies • Consultant seeks input from all constituencies in crafting opportunity statement • Consultant recruits and screens a diverse and qualified candidate pool • Consultant and Search Committee identify finalists • Finalists interview on-campus • Search Committee recommends appointment to Board • Board hires new Principal & informs community 	<ul style="list-style-type: none"> • Parker community updated on search process • Consultant and Search Committee identify finalists • Parker community meets finalists on campus • New Principal selected and hired
On-Boarding	April-June 2022	Celebrating success of search process Todd, Board, & key staff prepare for transition on June 30 th	Search Committee disbands